

Fingerprint Card Instructions

Applicant: It is your responsibility to have your Fingerprint Card completed by an authorized fingerprint technician.

If your fingerprint card lacks your full name, date of birth, place of birth, or Social Security Number, it cannot be processed. It is recommended that you take this page to the fingerprint technician.

Notice to Fingerprint Technician

This applicant will furnish you with a fingerprint card. To establish uniform reporting of information of applicant fingerprint cards, the Arizona Massage Therapy Board adheres to the following standard guidelines.

The information must be legible and typed or printed in BLACK ink only.

DO NOT BEND THE FINGERPRINT CARD

VERY IMPORTANT: INCLUDE SOCIAL SECURITY NUMBER. CARDS CANNOT BE PROCESSED WITHOUT THIS INFORMATION.

Completion of Applicant Fingerprint Card

1. Applicant's name: Last Name, First Name, Middle Name
2. Date of Birth: If unknown, list the approximate age or year of birth
3. Place of birth includes only the state or country using authorized coded abbreviations.
4. To conform with the ACIC and NCIC Reporting System, the following abbreviations are used for physical identification:
 - a. **Race:**
 - A = Asian/Pacific Islander
 - B = Black
 - I = Native American/Alaskan Native
 - H = Hispanic
 - W = White
 - U = Unknown
 - b. **Height:** Use feet & inch measurements: 5'11" for 5 feet 11 inches, not 71 inches
 - c. **Weight:** Whole numbers only using U.S. pounds
 - d. **Eye Color:**
 - Blk/Black
 - Blu/Blue
 - BRO/Brown
 - GRN/Green
 - HAZ/Hazel
 - Mar/Maroon
 - PNK/Pink
 - XXX/Unknown
 - e. **Hair color:**

BLK/Black	BLN/Blond
BRN/Brown	GRY/Gray
RED/Red-Auburn	SDY/Sandy
WHI/White	XXX/Unknown

Fingerprinting Services

To Assist Applicants:

Law enforcement agencies perform fingerprinting services. Also private fingerprinting services are listed in the "Yellow Pages" of the phone book. It is suggested you contact the agency or company nearest you to determine cost and hours of availability.

Maricopa County Sheriff's Office
102 W Madison St.
Phoenix, AZ
602/256-1070
*Must provide fingerprint card
Monday, Tuesday, Thursday
9:00 – 2:00 p.m.
\$8.00 per card CASH

Phoenix Police Department
620 W Washington
Phoenix, AZ

Private Service

Finger Print Xpress
Mobile Fingerprinting Service
To schedule an appointment
call: (480) 600-2106 or
Email: fingerprintxpert@cox.net
\$10.00 per card – Cash only

Community Wellness & Safety of Ariz.
522 N Gilbert Rd Suite 104
Gilbert, AZ 85234
480-892-4295
Mon – Fri 8:30 – 5 p.m.
Call for fee No Appt. Necessary

Select Information Services, Inc.
Glendale Arizona (623) 842-0992
Preferred Support Service